

Project Manager Digital Responsibility Expert (m/f/d)

Duration

32 hours/week

Start Date: Jan 2020

Location

Wuppertal, Germany

The Collaborating Centre on Sustainable Consumption and Production (CSCP) is an international nonprofit Think and Do tank that works with businesses, policy makers, partner organisations and civil society towards “Investing in a good life”. Read more about us on the website: www.scp-centre.org/about-us.

As a result of successful project acquisitions we are now looking for a Project Manager to enhance the team of Sustainable Business and Entrepreneurship (SBE). The team follows the mission of driving change towards sustainability in business and leveraging innovative business models, eco-innovation, digitalisation and entrepreneurship to support a good life.

The CSCP offers a dynamic and stimulating working team, diverse assignments and international development opportunities, the chance to work on future-oriented digitalisation and sustainability topics and the opportunity to make a true difference with your work at a reputable organization.

You

Are you an ideally native German speaker that is fluent in English and interested in working to support mainstreaming sustainability? Are you a digital native, keen to link sustainability and digitalisation?

Your Tasks

The Digital Responsibility Expert mainly co-manages the newly established Center for Business and Corporate Digital Responsibility, which targets small and medium sizes enterprises in NRW. You will work with senior CSCP staff and will exchange with established (social) businesses, startups and public officials alike. More information about the new center you find on: <https://www.scp-centre.org/csr-2-0/>



INVESTING
IN A GOOD
LIFE

Job Description

- Strategic, operational and financial management of project modules and generating content for the center, including workshops and online courses and
- Organizing events delivering administrative tasks
- Collaborate with public and private organisations as well as stakeholders
- Ensure quality of the center's offer and satisfaction of clients
- Further acquisitions of private and public sector projects
- Support with the establishment of strategic networks and contribution to the vision and goals of the SBE team
- External representation in form of speaker engagements and publications

KEY REQUIREMENTS

- Minimum of five years of relevant work experience in the digitalization and/or sustainability realm
- Native German and fluent English speaker as the CSCP's working language is English
- Master or equivalent in area related to above
- Solid experience of working with businesses
- Proven project management skills and the ability to work autonomously as well as in a team
- Strong capacity for systems thinking and development of innovative, cross-sectorial solutions
- Ability to deal with multiple changing requirements and to work under tight deadlines
- Proficiency in using word processing and presentation software

As a non-for-profit organization the CSCP applies its collective bargaining law (TV-L).

Application procedure

If you are interested in this position, please send your application via

Email including

- motivation letter in German
- CV
- earliest possible starting date
- certificates and references

To: Alexis Figeac

Email: jobs@scp-centre.org

Subject: "Digital Responsibility Expert+Your Name"